

COBA LEADERSHIP TEAM MINUTES

Thursday, January 9, 2020

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Philip Morris, Mitchell Muehsam, Joey Robertson and Shani Robinson.

1. Approval of minutes. Minutes were modified and approved.
2. CAD/AALT.
 - a. College of Education has proposed a new Center for School Safety (using only grant money) targeting safety issues from K to University. Their primary goal is to collect data to provide resources for research and policy.
 - b. Assistant Chairs – The Dean shared thoughts from CAD regarding how other colleges provide compensation for Assistant Chairs. Many use reassigned time. The discussion evolved to the use of reassigned time in general (not just for assistant chairs) and if it is overused.
 - c. President’s Cabinet.
 - i. KPI – key performance indicators are on the agenda to be reviewed. Examples given are scholarships and graduation rates for entering freshmen and transfer students. There was a discussion regarding how to best use the KPI data to improve student success. Suggestions were given to improve advising and ensuring the Sam Center has up to date information about COBA courses.
 - ii. Eight-week courses – The department chairs all agreed that they could be ready to offer online courses in the shortened 7A and 7B format beginning Fall 2020. They also discussed which courses could be offered in this format and which types of students would most benefit (non- completer/ transfer students).
 - iii. Time to Acceptance – The Leadership Team is confident that the College’s time to acceptance is appropriate.
3. FES Review of Final Draft. The Leadership Team reviewed and discussed the final draft produced by the faculty FES Committee and the recommended changes. Changes were made to FES 1, 2, 3, & 4 that will be adopted for the 2020 FES review process. The committee will be asked to continue their review of FES with specific attention to FES 4. The Dean will share the changes at the Spring 2020 Faculty/Staff meeting.
4. Faculty/Staff Meeting. The notes and agenda for the upcoming Faculty/Staff meeting will be sent to the chairs for review prior the meeting.